

# Certification in Auditing Techniques Based On ISO 19011:2018 Course



## COURSE DESCRIPTION

“ISO 19011:2018 Management System Auditing” competency-based 5-session course teaches the principles and practices of conducting and leading management system audits in accordance with ISO 19011: 2018, “Guidelines for Auditing Management Systems”. Experienced instructors will help you to consolidate your expertise and boost your audit capabilities with the latest developments of the new 19011 standard. You’ll be guided through the entire audit process from initiation to follow-up.

## LEARNING OBJECTIVES

UPON COMPLETION OF THIS COURSE, LEARNERS WILL BE ABLE TO:

- Apply ISO 19011: 2018 concepts, new terminology, and guidelines
- Understand the types of risks and opportunities associated with auditing
- Gain the skills to plan, conduct, report, and follow up an audit in accordance with ISO 19011: 2018
- Conduct all phases of an audit adopting a risk-based approach, particularly in the section on audit planning
- Effectively audit in the context of the auditee’s organizational situation
- Communicate effectively during the audit
- Understand the role of objectives, scope, and criteria in the audit process
- Apply the latest auditor techniques and identify the appropriate use
- Prepare and present effective reports

## AUDIENCE

This course is designed for:

- Individuals interested in conducting first-party, second-party, and third-party audits
- Quality Directors
- Consultants
- Anyone interested in auditing an organization’s management system

DURATION: **2 DAY**

ACCREDITATION: **HSEQ  
PROFESSIONALS**

DELIVERY: **FACE TO FACE /  
VILT**

LANGUAGE: **English**



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## COURSE CERTIFICATION

On completion of this course:

- Certification kind

## COURSE CONTENTS:

- **Section 1: Introduction**
  - Audit Types and the Benefits of Audits
  - Normative References
  - Terms and Definitions
  - Principles of Auditing
- **Section 2: Managing an Audit Program**
  - Planning an Audit Program
  - Establishing Audit Program Objectives
  - Establishing and Implementing an Audit Program
- **Section 3: Conducting an Audit Program**
  - Step 1: Document Review
  - Step 2: Writing the Internal Audit Plan
  - Step 3: Creating the Internal Audit Checklist
  - Step 4: Conducting the Audit
  - Step 5: Writing the Corrective Action Requests and Preparing Conclusions
  - Step 6: Writing the Internal Audit Report
  - Step 7: Conducting Follow-Up on Corrective Actions
- **Section 4: Competence and Evaluation of Auditors**
  - Determining Auditor Competence and Establishing Auditor Evaluation Criteria
- **Section 5: Additional Guidelines for auditors Planning and Conducting Audits**

